

Ubbeston Parish Council

Minutes of the Meeting of Ubbeston Parish Council at The Hub in Huntingfield on Monday 16th September 2019 at 7-30pm.

Attendees: Cllr Chrissie Wootton (Chair), Cllr Allan Pike, Cllr Lynne Ward, Cllr Nigel Youngs & Clerk Julie Collett

85.19 To consider accepting apologies for absence Apologies received and accepted from Carl Walker.

86.19 To approve and sign the minutes of the Meeting of Ubbeston Parish Council on 8th July 2019. Minutes agreed and signed as correct.

87.19 To record declarations of interest from members in any item to be discussed None

88.19 To consider dispensation from members in any item to be discussed None

Public Forum

(i) Parishioner's questions or comments No parishioners attended.

(ii) District & County Councillors' reports No reports received.

(iii) To receive the Footpath Warden's report No Footpath Warden

(iv) To receive a report from the Tree Warden Cllr Youngs nothing to report.

89.19 To receive an update on outstanding actions from last meeting:

(i) Automatic opener for Hub. Nothing heard, Clerk will chase.

(ii) Update on phone box location. Due to the complex procedure and the cost involved, the Parish Council unanimously agreed not to take this any further. Cllr Wootton will advise the planning department. Council agreed to clean and repaint the kiosk.

(iii) Grit Bins – Letter from resident.. The resident did not approve the positioning of the grit bin on the triangle outside the Old Rectory. The council agree to purchase one bin and place at the bottom of Clay Hill. Council agreed to purchase the bin out of reserves.

(iv) Maintenance of the sign. Defer to next meeting.

(v) Highway Gateways Permission required from Highways and they also will complete the work. Clerk to contact for prices.

(vi) 30mph repeater signs These have now been put up throughout the village.

90.19 To consider new & outstanding planning applications, including consultation responses None Received

91.19 To consider the correspondence received.

None Received

92.19 To review and agree the amendments to the Financial Regulations. Unanimously agreed.

93.19 To review the Standing Orders. Council agreed these were adequate for requirements.

94.19 To consider purchasing memory to download DATA and update on the SID. Council agreed to purchase the Bluetooth data memory for the SID together with an additional bracket. The SID is now in position.

95.19 To review the insurance policy and agree to pay the renewal. The renewal policy is with RSA and the policy is adequate for council's requirements. The Council agree to sign up to the three year undertaking at the sum of £165.98.

96.19 To review the clerks salary. The council are happy with the Clerk's performance and agree to increase the salary backdated to 1st July to SCP 12. Clerk to advise SALC.

97.19 To receive updated accounts Noted

98.19 Finance

Barclays Bank 10/9/19 £5762.08 Noted.

99.19 To approve the Account Payments

(i) Kirk Brown Hedge Cutting £45.00

(ii) J Collett Expenses £4.00

(iii) East Suffolk DC Election Exp £54.00

(iv) Nigel Youngs Padlocks £25.99 All payments agreed.

Ubbeston Parish Council

100.19 To approve the Account Receipts

None

101.19 To receive and discuss items from Parish Councillors Cllr Wootton commented that it would be good to see if there were any other residents willing to join the Council, so that there would be someone in line if any councillor was to leave for any reason.

102.19 To receive items for the next Agenda

- SID
- Grit Bin
- Asset Register
- Village Gateways

103.19 Date of next meeting 11th November 2019 7.30pm Huntingfield Hub.

104.19 Meeting Closed 8.30pm

Signed as a true record.

Chairman _____ Date _____