

Ubbeston Parish Council

Minutes of the meeting of Ubbeston Parish Council at The Hub in Huntingfield on Monday 12th November 2018 at 7-30pm.

Attendees: Cllr Chrissie Wootton (Chair), Cllr Allan Pike, Cllr Lynne Ward & Cllr Carl Walker

105.18 To consider accepting apologies for absence Apologies received and accepted from Cllr Nigel Youngs due to work commitments.

106.18 To approve and sign the minutes of the Meeting of Ubbeston Parish Council on 17th September 2018 Minutes agreed and signed as correct.

107.18 To record declarations of interest from members in any item to be discussed None

108.18 To consider dispensation from members in any item to be discussed None

Public Forum

- (i) Parishioner's questions or comments Nothing received
- (ii) District & County Councillors' reports Nothing received
- (iii) To receive the Footpath Warden's report No Footpath Warden
- (iv) To receive a report from the Tree Warden Cllr Youngs not present

109.18 To receive an update on outstanding actions from last meeting:

- (i) SID CIL funding turned down. Clerk will contact Adnams for a grant application form and will also ask HHCF Trust what criteria applications must meet for funds. Clerk will also chase reply re moving the poles for the SID.
- (ii) Update on phone box location. Cllr Pike has forwarded a building regulations application to enable us to move the phone box nearer to the bus stop.
- (iii) Grit Bins Councillors agreed to request funding from Stephen Burroughes to purchase 2 or 3 Grit Bins. Clerk has found price £120 + VAT. Clerk to contact. Locations will be by Vicarage, bottom of Clay Hill and possibly near the turkey farm.
- (iv) Councillors Checklist – Cllr Walker. Completed form returned.
- (v) The Hub Automatic Opener Hub Committee due to meet on 19th November.
- (vi) Update on fallen tree No further progress

110.18 To consider new & outstanding planning applications, including consultation responses

- (i) None Received

111.18 To consider the correspondence received.

- (i) Parish Map Agreed not necessary
- (ii) Local Government Boundary Commission
- (iii) Confirmation of Insurance Cover
- (iv) SALC Membership Subscriptions
- (v) Charnwood
- (vi) SNT Newsletter

Correspondence noted, no action necessary

112.18 To consider a request for funds re a visit to war graves. No further details received, so council agree no further action necessary.

113.18 To agree the date for the APM 2019, either 13th or 20th May 2019 Councillor confirm 20th May 2019 for APM

114.18 To consider first draft of budget Clerk presented first draft. Following discussions clerk will revise and forward to councillors for agreement next meeting.

115.18 Finance

Barclays Bank 25/10/18 £3711.73

116.18 To approve the Account Payments

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| (i) Business Services at CAS | Insurance | £164.91 |
| (ii) J Collett | Salary | £459.96 |
| (iii) J Collett | Tax | £35.00 |
| (iv) Community Action Suffolk | Web Fees | £60.00 |

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(v) SALC Payroll Services £21.60

All Payments agreed.

117.18 To approve the Account Receipts

(i) SCDC Precept £1582.50

Noted

118.18 To receive and discuss items from Parish Councillors Nothing

119.18 To receive items for the next Agenda

- **GDPR Risk Assessment**

120.18 Date of next meeting 14th January 2019

121.18 Meeting Closed 8-50pm

Signed as a true record

Chair _____ Date _____