

Ubbeston Parish Council

Minutes of the Meeting of Ubbeston Parish Council at The Hub in Huntingfield on Thursday 9th November 2017 at 7.30pm.

Attendees: Cllr Chrissie Wootton (Chair), Cllr Allan Pike, Cllr Lynne Ward, Cllr Carl Walker & Julie Collett Parish Clerk.

102.17 To consider accepting apologies for absence Apologies received and accepted from Cllr Youngs

103.17 To approve and sign the minutes of the Meeting of Ubbeston Parish Council on 28th September 2017. Minutes were agreed & signed as correct.

104.17 To record declarations of interest from members in any item to be discussed. No declarations.

105.17 To consider dispensation from members in any item to be discussed. No dispensations
Public Forum

- (i) Parishioner's questions or comments No Parishioners
- (ii) District & County Councillors' reports Apologies received & reports now on website
- (iii) To receive the Footpath Warden's report No Footpath Warden
- (iv) To receive a report from the Tree Warden No Tree Warden present

106.17 To receive an update on outstanding actions from last meeting:

(i) Update on Highways issues with Clay Hill Large hole still in road, not repaired. Clay Hills has also developed a "raised" area in the middle of the road outside Bernard Matthews Turkey Farm. Clerk will report.

(ii) Update on new signage. Nothing further heard. Clerk to chase.

(iii) Charnwood Clerk had emailed owner, but received no response. Council agree not to pursue this matter any further unless there are any new developments.

(iv) SID Nothing heard from Suffolk County Council re the post application. Email from Stephen Burroughes confirming he will be helping to fund this from his Locality Budget. Wait for further information.

(v) Phone box BT have agreed that Ubbeston PC can adopt the kiosk if they wish. Councillors will defer the decision until next meeting giving the councillors time to read the contract and to check implications of adopting the kiosk.

107.17 To consider new & outstanding planning applications, including consultation responses

(i) Planning Application Ref DC/17/4379/FUL St Peters Church, Low Road. Unanimously supported.

(ii) Planning Application Ref DC/17/4380/LBC St Peters Church/ Low Road Unanimously supported.

(iii) Planning Application Ref DC/17/4523/FUL The Vine, Ubbeston Green Unanimously supported.

108.17 To consider the correspondence received.

(i) Clerks & Councils Direct Noted

(ii) SALC Annual Report Noted

(iii) Disability Advice Service Request for £25 grant. Council agreed not to donate as this was not included in the budget.

(iv) Confirmation of Insurance cover. Noted

(v) Letter from Lesley & Steve Heading. Request for a meeting with the Chair & Clerk to discuss the footpath and responsibilities.

109.17 To review the Clerks Contract. The Council is happy with the work of the clerk and agree to increase the salary in line with SCP16 wef from 1st August.

110.17 To update and adopt the Financial Regulations. The Council agree the amendments and agree to adopt the updated financial Regulations.

Ubbeston Parish Council

111.17 To update and adopt the Standing Orders. The Council agree the amendments and agree to adopt the updated standing orders.

112.17 To consider the budget. Councillors studied the first draft of the budget and have made amendments. This will be re-considered at the next meeting.

113.17 To received updated accounts for the current year. Accounts noted.

114.17 Finance

Barclays Bank 25/10/17 £2139.14 Balance noted

115.17 To approve the Account Payments

(i) Community Action Suffolk Website Host Fee £60.00 Payment approved.

(ii) BT Payphones £1.00 Payment deferred until next meeting.

116.17 To approve the Account Receipts

(i) SCDC Precept 29/9/17 £925.00 Receipt noted

117.17 To receive and discuss items from Parish Councillors

Cllr Pike reported that no further information had been obtained relating to village gateways. Councillors felt that they would like to concentrate on a SID before looking into other ideas for traffic calming.

Cllr Wootton confirmed that the recent Boundary review does not affect Ubbeston.

118.17 To receive items for the next Agenda

SID

BT Kiosk

Budget

Precept

119.17 Date of next Parish Council meeting 18th January 2018

120.17 Meeting Closed 8-50pm.

Signed as a true record.

Chair _____ Date _____

