

Ubbeston Parish Council.

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Minutes of the meeting of Ubbeston Parish Council held on Monday 9th January 2023 at 7pm in The Hub at Huntingfield.

Attendees: Cllr Carl Walker (Chairman), Cllr Allan Pike, Cllr Joel Pike, Cllr Lynne Ward & Cllr Nigel Youngs County & District Councillor Stephen Burroughes & Clerk Julie Collett. No residents present.

- 23.1 Apologies and approval of absences.** None, all councillors present.
- 23.2 To receive Declarations of interest.** None.
- 23.3 To consider requests for Dispensations.** None.
- 23.4 To resolve that the minutes of the standard meeting of the council on Monday 14th November 2022 and Monday 12th December 2022 are a true and correct record.** All minutes agreed and signed as correct.
- 23.5 Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.** Footpath and tree wardens reported that two trees were partly blocking the footpath near Ubbeston Wood. The path is starting to erode and become dangerous. Cllr Burroughes suggested the clerk contacts the East Suffolk Rights of Way officer for advice. Cllr Youngs will speak to the landowners if necessary. County and District reports have been received from Cllr Burroughes. These can be seen in full on the website. Cllr Burroughes highlighted the following point:
The Budget Scrutiny Meeting due to be held will support vulnerable adults and children as a priority. More funds would be allocated to Social Care. Just under 1000 children are in care in Suffolk.
- 23.6 Updates from previous meeting:**
ANPR. Due in Ubbeston week beginning 16th January 2023
Village Gateways. On order, waiting for delivery.
Quiet Lanes. Signs are up. Cllr Walker has received an email from a resident not happy about a shoot taken place recently near to a "Quiet Lane". Councillors agreed that the resident had not understood the concept of a Quiet Lane, Cllr Walker will respond to the email. Councillors also agreed that shoots on private land was not within the control of the Parish Council.
Bernard Matthews. Response received giving details of the clean up schedule.
- 23.7 Finance**
- a. To receive Finance report.**
- i. Bank Reconciliation Year 2022-2023** Accounts agreed. Working balance held of £8425.97.
- ii. Budget to Actual** Noted and agreed.
- b. To authorise payments as listed below:**
- | | | |
|--------------------------|-----------------|----------------|
| i J Collett | Expenses | £29.44 |
| ii J Collett | Salary | £895.92 |
| iii Headway | Donation | £50.00 |
| iv Heveningham PC | Printing | £30.16 |
- All payments agreed.

c. **To note any receipts** None.

d. **To review and carry out the Internal Control.** Internal control carried out and agreed to be all in order.

23.8 Planning Applications. To consider a response to planning applications received. None.

23.9 To review the Risk Assessment. Cllr Ward stated that an amendment was required on page 5 Clerk will do amendments and will be reviewed at next meeting.

23.10 To consider any correspondence. None received.

23.11 Items for consideration for inclusion on the next agenda.

Notice board

Risk Assessment

Asset Register

Elections

23.12 Date of next meeting. 13th March 2023 7pm in the Hub.

Meeting Closed 7.55pm.

Signed as a true record.

Chairman _____ **Date** _____

Julie Collett

**Julie Collett 10th January 2023
Clerk to Ubbeston Parish Council 07766654599**