

**Minutes of the meeting of Ubbeston Parish Council held on Monday 8<sup>th</sup> November 2021 at 7pm in The Hub at Huntingfield.**

**Attendees: Cllr Carl Walker (Chairman), Cllr Allan Pike, Cllr Joel Pike, Cllr Lynne Ward, Cllr Nigel Youngs.**

**Also Attending: Julie Collett (Clerk). No residents.**

**89.21 Apologies and approval of absences.** No Apologies

**90.21 To receive Declarations of interest.** None

**91.21 To consider requests for Dispensations.** None

**92.21 To resolve that the minutes of the meeting of the council held on Monday 13<sup>th</sup> September 2021 are a true and correct record.** Minutes agreed and signed as a true record.

**93.21 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports.**

Cllr Nigel Youngs reported that a tree was down over a footpath. The owner was aware, and arrangements have been made for the removal. A resident also reported that they had an oak tree removed as it was dead in the middle. They have applied for a replacement from the Woodland Trust. Cllr Allan Pike will also contact Woodland Trust to see if there are any other trees available for planting within the village.

**94.21 Finance**

**a. To receive Finance report.**

**i. Bank Reconciliation** Noted and agreed. Funds of £8125.32 held in account.

**ii. Budget to Actual** Noted

**b. To authorise payments as listed below:**

<b>i</b>	<b>J Collett</b>	<b>Expenses</b>	<b>£74.30</b>
<b>ii</b>	<b>J Collett</b>	<b>Salary</b>	<b>£627.28</b>
<b>iii</b>	<b>SALC</b>	<b>Payroll Service</b>	<b>£22.80</b>
<b>iv</b>	<b>HMRC</b>	<b>Tax</b>	<b>£61.20</b>
<b>v</b>	<b>Heveningham PC</b>	<b>Printing &amp; Paper</b>	<b>£30.20</b>

All payments agreed.

**95.21 To review the Standing Orders** Reviewed, no amendments required.

**96.21 To review the Financial Regulations** Reviewed, no amendments required.

**97.21 To consider and agree the budget.** The clerk presented the budget. Councillors agreed the changes in the budget for 2022/2023.

**98.21 To consider and agree the precept.** Councillors unanimously agreed to request a precept of £5182 a decrease of £6 from the previous year.

**99.21 Internal Control report submitted to council.** Noted

**100.21 To review the SID DATA.** The clerk presented DATA from the SID. Surprisingly showed small amount of speeding, mainly happening early hours of morning or late at night.

**101.21 To consider applying for an ANPR (Automatic Number Plate Recognition Camera).** Councillors agreed to apply for this, Clerk to complete forms.

**102.21 To consider a response to the HGV Community Review.** Councillors agreed to look at this review, however it was felt that as Ubbeston stretches along the B1117, there wouldn't be much option for diverting traffic out of the village.

**103.21 Residents 100<sup>th</sup> Birthday in 2022** No further updates.

**104.21 To agree the dates for 2022 meetings:**

**10<sup>th</sup> January 2022**

**14<sup>th</sup> March 2022**

**9<sup>th</sup> May 2022 Incl APM**

**11<sup>th</sup> July 2022**

**12<sup>th</sup> September 2022**

**14<sup>th</sup> November 2022**

Dates noted and agreed.

**105.21 Correspondence for Information.**

Letter received from Aspire Together

Details from East Suffolk re Consultations

- Sustainable Construction Supplementary Planning Document (SPD)
- Affordable Housing Supplementary Planning Document (SPD)
- Cycling and Walking Strategy.

Councillors no further action required.

**106.21 Date of next meeting.**

**To confirm the date of the next meeting, 10<sup>th</sup> January 2022 in the Hub at 7pm.**

**Minutes agreed as correct.**

**Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_

**Julie Collett 26<sup>th</sup> October 2021**

**Clerk to Ubbeston Parish Council 01986 899719**