

Ubbeston Parish Council.

Minutes of the meeting of Ubbeston Parish Council held on Tuesday 4th May 2021 via Zoom, following the Annual Parish Meeting and Annual Meeting of the Parish Council.

Councillors Present: Cllr Carl Walker (Chairman), Cllr Allan Pike, Cllr Lynne Ward, Cllr Nigel Youngs.

Also present Clerk & RFO Julie Collett

42.21 Apologies and approval of absences. No apologies.

43.21 To receive Declarations of interest. None

44.21 To consider requests for Dispensations. None

45.21 To resolve that the minutes of the meeting of the council held on 8th March via Zoom are a true and correct record. The minutes were agreed and signed as correct.

46.21 To accept the resignation of Cllr Chrissie Wootton. The council accepted the resignation from Cllr Chrissie Wootton from the council. Chrissie was thanked for her work over the past years.

47.21 To co-opt a new member to the council and to sign the Declaration of Office. No new members present. A resident has shown an interest and will be invited to attend the next meeting.

48.21 To receive Progress Reports for information.

a. SID post This has now been moved to the correct position.

49.21 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports. No DC or CC reports due to purdah. No footpath warden and nothing to report from the tree warden.

50.21 Finance

b. To receive Finance report.

- i. Bank Reconciliation Agreed
- ii. Budget to Actual Agreed
- iii. To agree the end of year accounts. Agreed
- iv. To agree the Annual Governance Statement. Agreed
- v. To agree exemption from External Audit. Agreed

The council unanimously agreed all the financial and audit papers.

c. To authorise payments as listed below:

i	J Collett	Salary	£616.56
ii	SALC	Payroll Service	£22.80
iii	HMRC	Tax	£58.40
iv	SALC	Membership Subscription	£38.14

The council unanimously agreed the above payments.

Chairman _____ Date _____

- 51.21 To analyse the Speeding indicator Device data.** The clerk circulated Data from November & December. Initially the speeds do not look too excessive, however the traffic is probably less than normal due to COVID. The SID will now be installed on the new post and data looked at in a couple of months.
- 52.21 To receive a report on the Speeding Zoom Meeting from Cllr Youngs.** The Community Speed Watch Programme requires six volunteers, so not suitable for Ubbeston. The clerk will check on availability of the Speed Watch vehicle. Police require data in graph form but will normally act if more than 10% of traffic is speeding. Clerk will circulate more details from the meeting to councillors.
- 53.21 To consider putting forward Low Road as a designated Quiet Lane.** The council agree to designate Low Road as a Quiet Lane. This follows every house in Ubbeston receiving a leaflet on the scheme, and a chance for any questions during the Annual Parish Meeting. No comments or objections have been received. The clerk to advise.
- 54.21 Correspondence for Information**
a, Letter from Bramfield School requesting a donation. After consideration the council felt it is not in their remit to give money to local projects. The budget has not allowed for such donations. Clerk to advise.
b, Letter from a local re the signage along a footpath. A letter has been received from an upset member of the public regarding the amount and wording of the signs in the wood beside the footpath. The clerk will speak to Nicola on the Community Partnership scheme for advice, and then consider the next action to be taken.
- 55.21 Date of next meeting.**
To confirm the date of the next meeting, 12th July in the Hub at 7pm.

Meeting Closed 20.20

Minutes agreed as correct

Chairman _____ **Date** _____

**Julie Collett
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