

## Ubbeston Parish Council.

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**Minutes of the meeting of Ubbeston Parish Council held on Monday 14<sup>th</sup> November 2022 at 7pm in The Hub at Huntingfield.**

**Councillors Present: Cllr Carl Walker (Chair), Cllr Allan Pike, Cllr Joel Pike, Cllr Lynne Ward & Cllr Nigel Youngs.**

**Also Present, Clerk & RFO Julie Collett. No residents present.**

**CC & DC Burroughes joined via Teams part way through the meeting.**

**81.22 Apologies and approval of absences.** None.

**82.22 To receive Declarations of interest.** None.

**83.22 To consider requests for Dispensations.** None.

**84.22 To resolve that the minutes of the standard meetings of the council Monday 12<sup>th</sup> September 2022 and Wednesday 26<sup>th</sup> October 2022 are a true and correct record.** Minutes were agreed and signed as correct.

**85.22 Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.**

An email had been received from a resident relating to Bird Flu in the Bernard Matthews farm in Ubbeston. The point was a lack of information received regarding the proposed operations and intentions to rectify the situation without causing more disruption to local residents. Clerk will write to the company requesting information. Cllr Burroughes advised that information was available on the website Gov.UK/APHA (Animal and Plant Health Agency).

Cllr Youngs has secured the Jubilee Oak Tree to a stake, and cleared the culvert on Low Road.

One of the footpaths is starting to erode. Cllr Joel Pike will report to the Rights of Way team with details.

County Council reports have been received and circulated. These can be seen on the website. Cllr Burroughes reported of the impact on budgets with the cost of living crisis. The County Council were waiting for the Chancellors announcement to see the impact on Local Government. Ease the Squeeze initiative has now been rolled out.

District Council reports have been received and circulated. These can be seen on the website. Cllr Burroughes reported that District Council elections take place next May. Cllr Burroughes confirmed he would not be standing as concentrating on his County Council commitments. Questions from the floor to Cllr Burroughes. Can you put a speed limit sign on a Quiet Lane? No you can indicate a speed, but this is not enforceable. Several signs in the village are now either damaged or in bad state of repair. Cllr Burroughes confirmed that a budget would be in place to repair signs in 2023-2024. Nothing available until then.

**86.22 Updates from previous meeting:**

**ANPR.** We have been advised that this will be in place for a week in January.

**Village Gateways-to consider cost and payment options.** The quote received was for £2113.11 plus VAT. Cllr Burroughes will look at funding from his DC budgets and will advise the clerk within the next ten days. If this grant is not possible, the council agreed to pay from reserves held for traffic calming.

**Quiet Lanes** The clerk will be collecting the signs on Thursday 17<sup>th</sup> November. Laxfield have agreed to assist in putting these up on the posts.

**87.22 Finance**

- a. **To receive Finance report.**
  - i. **Bank Reconciliation Year 2022-2023** Noted
  - ii. **Budget to Actual** Noted
- b. **To authorise payments as listed below:**

i	J Collett	Expenses	£87.00
ii	J Collett	Salary	£774.72
iii	HMRC	Tax	£13.60
iv	SALC	Payroll Services	£22.80

Payments agreed.
- c. **To note any receipts** No receipts
- d. **To consider the Budget for 2023-2024** The clerk went through the budget with the council. The council agreed with the budget for the next financial year.
- e. **To agree the precept for 2023-2024** The council agreed a precept of £5193.00 for the year 2023-2024. This is equivalent to approximately 3% decrease.
- f. **To agree the Clerk's Annual Salary Increase agreed by NALC wef 1<sup>st</sup> April 2022.** The council agreed the clerk's salary increase. Clerk to advise SALC.

**88.22 Planning Applications. To consider a response to planning applications received.** None.

**89.22 To agree the meeting dates for 2023:**

9<sup>th</sup> January 2023

13<sup>th</sup> March 2023

15<sup>th</sup> May 2023. To include AGM and APM

10<sup>th</sup> July 2023

11<sup>th</sup> September 2023

13<sup>th</sup> November 2023

Dates noted and agreed. Website will be updated accordingly.

**90.22 To consider the correspondence received from Headway Suffolk.** A letter received from Headway requesting donations towards their work. Their Charity support and care for people within our area. These funds will come from the S137 budget.

**91.22 Items for consideration for inclusion on the next agenda.**

Risk Assessment

Internal Control

Gateways

Quiet Lanes

**92.22 Date of next meeting. 9<sup>th</sup> January 2023 7pm in the Hub.**

**Meeting closed 7-50pm**

**Minutes signed as correct.**

**Chair** \_\_\_\_\_ **Date** \_\_\_\_\_

*Julie Collett*

**Julie Collett 8<sup>th</sup> November 2022**

**Clerk to Ubbeston Parish Council 07766654599**