

## Ubbeston Parish Council

**Minutes** of the Annual Meeting of Ubbeston Parish Council at The Hub in Huntingfield on Monday 20<sup>th</sup> May 2019 at 7-30pm.

**Attendees: Cllr Chrissie Wootton, Cllr Allan Pike, Cllr Lynne Ward, Cllr Carl Walker, Cllr Nigel Youngs & Clerk Julie Collett.**

**42.19 To elect the Chairman** Cllr Wootton nominated and accepted. Proposed Cllr Ward, seconded Cllr Pike and agreed unanimously. All councillors signed the Declaration of Office papers.

**43.19 To elect the Vice-Chairman** Cllr Pike nominated and accepted. Proposed by Cllr Ward and seconded by Cllr Walker and agreed unanimously.

**44.19 To consider accepting apologies for absence** None

**45.19 To approve and sign the minutes of the Meeting of Ubbeston Parish Council on 11<sup>th</sup> March 2019.** Minutes were unanimously agreed as correct.

**46.19 To record declarations of interest from members in any item to be discussed** None

**47.19 To consider dispensation from members in any item to be discussed** None

### **Public Forum**

(i) Parishioner's questions or comments None

(ii) District & County Councillors' reports No further reports.

(iii) To receive the Footpath Warden's report No Footpath Warden

(iv) To receive a report from the Tree Warden Cllr Youngs The tree over a footpath has now been cleared.

**48.19 To receive an update on outstanding actions from last meeting:**

(i) Bernard Matthews Turkey Farm Nothing further heard from resident. Original planning conditions are now available. Clerk to contact resident for any further details.

(ii) Update on phone box location. Cllr Wootton will assist Cllr Pike with paperwork to delist the phone box.

(iii) Grit Bins Defer to next meeting.

(iv) Maintenance of the sign. Quotes received were too expensive. Council agreed to arrange cleaning of the sign to see if that is adequate.

(v) Planting on the verge. Highways confirm that the planting does not want remedial action. It will be monitored as part of routine inspection.

(vi) Potholes Most of the potholes have been repaired. The rest are marked ready for repair.

**49.19 To consider new & outstanding planning applications, including consultation responses** None

**50.19 To consider the correspondence received.**

(i) SCDC re transfer to East Suffolk Council & Development Management

(ii) Sizewell A & B Stakeholder Group

(iii) Adnams Community Trust Report

(iv) Seafarers

(v) Memories of SCDC

Noted.

**51.19 To approve the end of year accounts.** End of year accounts unanimously agreed.

**52.19 To approve the Annual Governance Statement.** The AGS unanimously agreed.

**53.19 To consider exemption of a full external audit.** The council unanimously approved exemption of full audit.

**54.19 To consider the purchase of a SID** Following receipt of grants and precept the council unanimously agreed to purchase the SID. Clerk will order.

**55.19 To consider Highway warning signs for pedestrians.** A resident has written to council with concerns about pedestrians walking along the road. Council to look at warning signs and "Gateways" for the entrance to the village. Possibly approach Stephen Burroughes for a grant.

## Ubbeston Parish Council

**56.19 To receive updated accounts** Nothing new to report.

**57.19 Finance**

Barclays Bank 10/5/19 £5758.56

Noted

**58.19 To approve the Account Payments**

(i) J Collett Salary £349.38

(ii) SALC Payroll £21.60

(iii) SALC Subscription £36.10

(iv) J Collett Printer Ink £15.98

All payments agreed.

**59.19 To approve the Account Receipts**

(i) SCDC Grant £600.00

(ii) East Suffolk Council Precept £2457.50

Noted

**60.19 To receive and discuss items from Parish Councillors** None

**61.19 To receive items for the next Agenda**

- Update on SID
- Grit Bins
- Phone Box
- Warning Signs

**62.19 To agree the dates for the 2019/2020 Parish Council Meetings.**

- 8<sup>th</sup> July 2019
- 9<sup>th</sup> September 2019
- 11<sup>th</sup> November 2019
- 13<sup>th</sup> January 2020
- 9<sup>th</sup> March 2020
- 11<sup>th</sup> May 2020 APM & AGM

**63.19 Meeting Closed 8.20pm**

Minutes agreed

Chairman \_\_\_\_\_ Date \_\_\_\_\_

