

Ubbeston Parish Council

Minutes of the Meeting of Ubbeston Parish Council at The Hub in Huntingfield on Monday 9th March 2020 at 7-30pm.

Attendees: Cllr Allan Pike (acting Chair), Cllr Nigel Youngs, Cllr Carl Walker & Clerk Julie Collett

- 19.2020 **To consider accepting apologies for absence.** Accepted from Cllrs Chrissie Wootton & Lynne Ward.
- 20.2020 **To approve and sign the minutes of the Meeting of Ubbeston Parish Council on 13th January 2020** Minutes signed as correct
- 21.2020 **To record declarations of interest from members in any item to be discussed** None
- 22.2020 **To consider dispensation from members in any item to be discussed** None
- Public Forum**
Parishioner's questions or comments No Parishioners
District & County Councillors' reports No reports received
To receive the Footpath Warden's report No Footpath Warden
To receive a report from the Tree Warden Cllr Youngs Nothing to report
- 23.2020 **To receive an update on outstanding actions from last meeting:**
(i) Automatic opener for Hub The Hub has agreed and Clerk will be in touch with the company to get the work started.
(ii) Update on phone box painting and cleaning deferred til Spring
(iii) Grit Bin Still waiting for the Council to fill with sand.
(iv) Maintenance of the sign deferred til Spring
(v) SID Post & DATA Still waiting for post to be moved. DATA has now been downloaded. Will be analysed for next meeting.
- 24.2020 **To consider new & outstanding planning applications, including consultation responses**
None Received
- 25.2020 **To consider the correspondence received.**
(i) Disability Advice Service
(ii) Clerk & Councils Direct
(iii) East Anglia's Children's Hospices
(iv) Glasdon
Noted
- 26.2020 **To receive updated accounts** Noted
- 27.2020 **Finance**
Barclays Bank 24/1/2020 £6238.16
- 28.2020 **To approve the Account Payments**
(i) J Collett Expenses £25-97 Approved
- 29.2020 **To approve the Account Receipts**
None
- 30.2020 **To review and update the Asset Register** Reviewed & agreed.
- 31.2020 **To review the Risk Assessment Policy.** Reviewed and agreed.
- 32.2020 **To review the GDPR Risk Assessment Policy** Reviewed and agreed
- 33.2020 **To consider registering into the Community Self-Help Scheme** Agreed to register.
- 34.2020 **To appoint the Internal Auditor** Council agreed to appoint Heather Heelis from Heelis & Lodge.
- 35.2020 **To remind Councillors of the Suffolk Local Code of Conduct.** Noted
- 36.2020 **To consider the response to the Laxfield Neighbourhood Plan** The Council discussed the Plan and agreed that policies 3 – 7 that relate to potential building sites were not in our jurisdiction to comment on. However the rest of the Plan, the Council welcomed the statements which are beneficial to Ubbeston.

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- 37.2020** To plan APM To continue with same format as previous years.
- 38.2020** To receive and discuss items from Parish Councillors Nothing
- 39.2020** To receive items for the next Agenda
- End of year accounts.
 - Telephone Box
 - Village Sign
- 40.2020** Date of next meeting 11th May 2020 7.00pm APM & Annual Parish Council Meeting at Huntingfield Hub.
- 41.2020** Meeting Closed 8-00pm

Signed as correct.

Chairman _____ Date _____