

## Ubbeston Parish Council.

Minutes of the meeting of Ubbeston Parish Council held on Monday 13<sup>th</sup> March 2023 at 7pm in The Hub at Huntingfield.

Councillors attending: Cllr Carl Walker (Chair), Cllr Allan Pike, Cllr Joel Pike, Cllr Lynne Ward, Cllr Nigel Youngs. Also attending 1 Parishioner and Clerk Julie Collett.

13.23 **Apologies and approval of absences.** None all councillors present.

14.23 **To receive Declarations of interest.** None.

15.23 **To consider requests for Dispensations.** None.

16.23 **To resolve that the minutes of the standard meeting of the council on Monday 9<sup>th</sup> January 2023 are a true and correct record.** Minutes agreed and signed as correct.

17.23 **Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.** The parishioner Julia Ewart introduced herself as a candidate for District Councillor in the upcoming elections. She is an environmentalist and has lived and worked within the ward for in excess of 20 years.

Reports have been received by County and District Councillor Stephen Burroughes, these can be seen on the website. Cllr Burroughes has confirmed he will not be standing again for District Councillor. Ubbeston express their thanks to the support received from Cllr Burroughes as our District Councillor.

Tree warden Cllr Joel Pike has forwarded pictures of the trees across the footpath to Cllr Burroughes and is waiting a response. The clerk has also reported these on the Footpaths Tool and a response received confirms the owners would be advised. Cllr Pike also mentioned the Footpath Mastermap, clerk will look into obtaining one.

Nothing to report from Footpath Warden.

Cllr Youngs reported that one of the Quiet Lanes signs had been stolen. Also, the grit bin on Low Road was nearly empty. Clerk to report.

18.23 **Updates from previous meeting:**

**Village Gateways.** Now received Cllrs Nigel Youngs and Joel Pike have agreed to put these up as soon as possible.

19.23 **Finance**

a. **To receive Finance report.**

i. **Bank Reconciliation Year 2022-2023** Noted

ii. **Budget to Actual** Noted

b. **To authorise payments as listed below:**

i	J Collett	Expenses	£27.00
ii	Glasdon UK Ltd	Gateways	£2535.73

Payments agreed.

c. **To note any receipts** None

20.23 **Planning Applications. To consider a response to planning applications received.**

Planning Application DC/23/0719/FUL The Mill House, Ubbeston Green. Single storey extension to create an Orangery and Boot room. Councillors agreed that these alterations are all at the rear of the property and would not be seen from the road. Councillors all agree to fully support this application.

- 21.23 To review the Risk Assessment.** Council agreed the Risk Assessment was accurate and met Council requirements.
- 22.23 To review the Asset Register.** The register has been updated to include the village gateways. Council agreed this was an accurate record.
- 23.23 To appoint the Internal Auditor.** Council agreed to appoint Heather Heelis of Heelis & Lodge as internal auditor.
- 24.23 To review the Code of Conduct.** Council were reminded of the Code of Conduct.
- 25.23 Parish Council Elections.** All councillors agreed to stand again. Nomination papers were given out.
- 26.23 To plan the APM.** Council agreed the APM would take the same format as previous years.
- 27.23 To consider a response to the Rural Development Supplementary Planning Document.** The clerk agreed to look at this document and respond.
- 28.23 To consider any correspondence.**  
- **EAAA Defib Training.** The council agreed that this would be a good idea and councillors would support it. The clerk will include in the Hare report and also ask who within the area is First Aid trained.
- 29.23 Items for consideration for inclusion on the next agenda.**  
AGAR  
End of Year Accounts  
Declaration of Office
- 30.23 Date of next meeting, to include APM, Annual Meeting of Parish Council and standard meeting of Parish Council 15<sup>th</sup> May 2023 7pm in the Hub.**

Minutes signed as correct.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

*Julie Collett*

Julie Collett 16<sup>th</sup> March 2023  
Clerk to Ubbeston Parish Council 07766654599