

## Ubbeston Parish Council.

Minutes of the meeting of Ubbeston Parish Council held on Monday 12<sup>th</sup> September 2022 in The Hub at Huntingfield.

**Councillors Present:** Cllr Carl Walker (Chair), Cllr Allan Pike, Cllr Joel Pike, Cllr Lynne Ward, Cllr Nigel Youngs.

**Also present:** Clerk & RFO Julie Collett

**No residents present.**

57.22 **Apologies and approval of absences.** None.

58.22 **To receive Declarations of interest.** None.

59.22 **To consider requests for Dispensations.** None.

60.22 **To resolve that the minutes of the standard meeting of the council Monday 11<sup>th</sup> July 2022 are a true and correct record.** Minutes agreed as correct and duly signed.

61.22 **Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.** No reports received from Cllr Burroughes. Cllr Youngs confirmed the grass had been strimmed around the sign. Also, thanks expressed to David Pratt for keeping the tree watered.

62.22 **Updates from previous meeting:**

**ANPR.** Nothing further heard. This will not be on future agendas but will re-introduce when further details are received.

**Defibrillator.** Cllr Walker went to Croft Campsite to introduce himself and confirm the siting of the defibrillator. It is situated in the reception area that is always open and accessible. The clerk will write to ask if the defibrillator is affiliated to the ambulance service and also to see if we can include details in the Hare.

63.22 **Finance**

a. **To receive Finance report.**

i. **Bank Reconciliation Year 2022-2023** Accounts agreed and a balance of £10329.61 is held in the account.

ii. **Budget to Actual** All in budget except for the insurance policy that has increased greatly this year.

b. **To authorise payments as listed below:**

i	J Collett	Expenses	£27.00
ii	ICO	GDPR	£40.00
iii	Business services at CAS	Insurance	£313.71

All payments agreed.

c. **To note any receipts**

No receipts.

64.22 **Planning Applications. To consider a response to the following:**

**A DC/22/2901/FUL The Old Rectory, Low Road, Ubbeston**

**B DC/22/2899/LBC The Old Rectory, Low Road, Ubbeston**

After discussion the Council unanimously agreed to support both applications.

- 65.22 To review and renew the insurance.** Details of a new policy have been received and appears to be suitable for the council. However, the premium is almost doubled from previous years. The original underwriter is no longer insuring Parish Councils.
- 66.22 To review the Financial Regulations.** No amendments during the year. Council agreed adequate for requirements.
- 67.22 The Hub-Trustees needed.** The Hub has put out a plea for new Trustees to join. Anyone interested please contact the clerk.
- 68.22 To review the Standing Orders.** No amendments during the year. Council agreed adequate for requirements.
- 69.22 To agree final details re Quiet Lanes Scheme.** Email received with final details of this scheme. May be required to assist in the putting up of signs. Laxfield willing to help. Following the meeting, the clerk has received further details, that Highways will install any posts and the signs will be sent to the clerk.
- 70.22 To agree the Village Gateways design and agree payment details.** The Street Furniture licence has now been approved by Suffolk County Council. They have approved a design of a 3 bar gate, one either end of the village. Clerk to receive quotes ready for next meeting. Cllr Youngs to measure room at side of verge and advise clerk.
- 71.22 Items for consideration for inclusion on the next agenda.** Standard items.
- 72.22 To consider excluding the public and press.**  
To consider excluding the public and press for the next item as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960). No public to exclude.
- 73.22 To review the clerk's contract and salary.** The council agreed they were happy with the clerks work and agree to increase her salary to SCP 24. Clerk to advise SALC.
- 74.22 Date of next meeting. 14<sup>th</sup> November 2022 7pm in the Hub.**

Meeting closed 8pm.

Minutes signed as correct

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Julie Collett 5<sup>th</sup> September 2022  
Clerk to Ubbeston Parish Council 01986 899719

DRAFT