

## Ubbeston Parish Council.

You are duly summoned to attend the next meeting of Ubbeston Parish Council due to be held on Monday 4<sup>th</sup> September 2023 at 7pm in The Hub at Huntingfield.

### Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

### Agenda

- 1 Apologies and approval of absences.
- 2 To receive Declarations of interest.
- 3 To consider requests for Dispensations.
- 4 To resolve that the minutes of the standard meeting of the council and the Annual Meeting of the Council on Thursday 22<sup>nd</sup> June 2023 are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.
- 6 Updates from previous meeting:  
Village Gateways.  
Trees on Footpath  
30mph Request
- 7 Finance
  - a. To receive Finance report.
    - i. Bank Reconciliation Year 2023-2024
    - ii. Budget to Actual
  - To authorise payments as listed below:

lii Heelis & Lodge	Audit	£130.00
iv ICO	GDPR	£40
v J Collett	Salary	£834.72
vi HMRC	Tax	£5.60
v ESDC	Election Fees	£56.10
  - b. To note any receipt.
- 8 Planning Applications. To consider a response to planning applications received.
- 9 To receive notice of resignation from the clerk.
- 10 To review and agree to renew the insurance.
- 11 To review the Financial Regulations.
- 12 To review the Standing Orders.
- 13 To consider any correspondence.
- 14 Items for consideration for inclusion on the next agenda.

**15 To consider excluding the public and press.**

To consider excluding the public and press for the next item as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960).

**16 To review the clerk's contract and salary.**

**17 Date of next meeting 6<sup>th</sup> November, 7pm in the Hub at Huntingfield.**

*Julie Collett* Julie Collett 22/08/2023 Clerk to Ubbeston Parish Council 07766654599