

Ubbeston Parish Council.

You are duly summoned to attend the next meeting of Ubbeston Parish Council due to be held on Monday 12th July 2021 at 7pm in The Hub at Huntingfield.

Public Attendance.

Members of the public and press are welcome to attend. At item 7, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

Agenda

- 1 Apologies and approval of absences.
- 2 To receive Declarations of interest.
- 3 To consider requests for Dispensations.
- 4 To resolve that the minutes of the meeting of the council held on 4th May and the Annual Meeting of the Parish Council also held on 4th May via Zoom are a true and correct record.
- 5 To co-opt a new member to the council and to sign the Declaration of Office.
- 6 To receive Progress Reports for information.
 - (i) Timetable for moving the SID
- 7 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports.
- 8 To agree to add Cllr Carl Walker as a signature to the bank account.
- 9 To receive and consider the internal audit.
- 10 To review the internal control.
- 11 Finance
 - a. To receive Finance report.
 - i. Bank Reconciliation
 - ii. Budget to Actual
 - iii. To agree receipts:

A	HMRC	VAT	£710.76
B	ESDC	Precept & Grant	£5201.00
 - b. To authorise payments as listed below:

i	J Collett	Salary	£616.56
ii	J Collett	Expenses	£88.50
iii	HMRC	Tax	£58.40
iv	ICO	GDPR	£40.00
v	Heelis & Lodge	Audit Fee	£90.00

Julie Collett Ubbeston Parish Clerk 5th July 2021

Bridge Cottage, Huntingfield, Halesworth. 01986 899719

- 12 To consider putting forward Low Road as a designated Quiet Lane following comments received from residents.**
- 13 To consider the letter received re signage along a footpath.**
- 14 To consider the query from a resident re rubbish.**
- 15 To consider the email received re new plaques onto the fingerposts of footpaths.**
- 16 Items for consideration for inclusion on the next agenda.**
- 17 Correspondence for Information.**
- 18 To consider excluding the public and press.**
To consider excluding the public and press for the next item as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960).
- 19 To review the clerk's contract and salary.**
- 20 Date of next meeting.**
To confirm the date of the next meeting, 13th September in the Hub at 7pm.

**Julie Collett 5th July 2021
Clerk to Ubbeston Parish Council
Bridge Cottage
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