

To Members of Ubbeston Parish Council.

You are duly summoned to attend the next meeting of Ubbeston Parish Council to be held at 7.00pm on Monday 11th January 2021 via Zoom.

<https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F89952169566%3Fpwd%3DZUYvYUdLamp6SWJtelZ3WFFDbTUydz09&data=04%7C01%7C%7C66e7905208b94999cd7208d8b0a3354f%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637453562302050829%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6IjEhaWwiLCJXVCi6Mn0%3D%7C1000&sdata=upNKucRuJtvztK04s9frEPWqwQ1ifsPJtp4vH41jUj8%3D&reserved=0>

Meeting ID: 899 5216 9566

Passcode: 173577

Public Attendance.

Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

Agenda

- 1 Apologies and approval of absences,
- 2 To receive Declarations of interest.
- 3 To consider requests for Dispensations.
- 4 To resolve that the minutes of the meeting of the council held on 9th November 2020 via Zoom are a true and correct record.
- 5 To receive Progress Reports for information.
 - a. Grit Bin
 - b. Maintenance of the sign deferred til Spring.
 - c. SID post
 - d. Village Gateways
- 6 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports.
- 7 To consider planning applications.
- 8 Finance
 - a. To receive Finance report.
 - i. Bank Reconcillation
 - ii. Budget to Actual
 - b. To authorise payments as listed below:

i	J Collett	Expenses	£85.80
ii	J Collett	Salary	£842.16
iii	HMRC	Tax	£115.00
iv	J Collett	Laptop Repair	£114.95
v	Wilby Parish Council	Zoom Subscription	£29.98
vi	Suffolk Cloud	Website check	£70.00

- 9 To consider adopting the budget.
- 10 To agree the precept for 2021-2022
- 11 To agree the annual increase in salary for the clerk from April 2020 as per NALC guidelines.
- 12 To ratify the decision to carry out a website audit.
- 13 To review and adopt the Risk Assessment.
- 14 To carry out the Internal Financial Check
- 15 To consider signing up for the Quiet Lanes scheme.
- 16 To analyse the Speeding indicator Device data.
- 17 To consider the ongoing plans for the BT Kiosk.
- 18 Items for consideration for inclusion on the next agenda.
- 19 Correspondence for Information
The items listed below will be available for inspection at the meeting.
- 20 Date of next meeting.
To confirm the date of the next meeting, scheduled for Monday 8th March 2021.
- 19 Meeting Close.

Julie Collett
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