

## Ubbeston Parish Council

### Minutes of the Meeting of Ubbeston Parish Council at The Hub in Huntingfield on Thursday 28<sup>th</sup> September 2017 at 7.30pm.

**Attendees:** Cllr Chrissie Wootton (Chair), Cllr Allan Pike, Cllr Carl Walker, Cllr Lynne Ward & Julie Collett (Clerk). No members of the public attended.

- 84.17 To consider accepting apologies for absence.** Apologies received & accepted from Cllr Nigel Youngs due to family commitments.
- 85.17 To approve and sign the minutes of the Meeting of Ubbeston Parish Council on 27<sup>th</sup> July 2017.** The minutes were approved and signed as correct.
- 86.17 To record declarations of interest from members in any item to be discussed** No declarations.
- 87.17 To consider dispensation from members in any item to be discussed** No dispensations
- Public Forum**
- (i) Parishioner's questions or comments
  - (ii) District & County Councillors' reports Apologies from District/County Councillor Stephen Burroughes. Reports received and on the website.
  - (iii) To receive the Footpath Warden's report No Footpath Warden
  - (iv) To receive a report from the Tree Warden Cllr Youngs No report.
- 88.17 To receive an update on outstanding actions from last meeting:**
- (i) Update on Highways issues with Clay Hill The issues with Clay Hills have been resolved. However, another pothole has appeared and been reported. Cllr Youngs to forward details to clerk.
  - (ii) Update on new signage. Ubbeston PC unfortunately do not meet the criteria required to move the 30MPH sign. However, we will request updates on "Horse & Rider" signs.
  - (iii) Charnwood. No information received as yet. Reports received that some tiles are missing on the lower roof and the wire mesh has possibly been cut. Clerk to will try emailing owner to advise and ask for future plans.
  - (iv) The Croft Campsite. Details received that the caravan is in place legally, and the bank has now been re-instated.
  - (v)SID Confirmation received from land owner for permission to install the posts. The forms for the posts have now been submitted to highways.
  - (vi) Phone box. This number does not seem to be linked to a live BT line. Letter has been sent to BT to start the adoption process.
- 89.17 To consider new & outstanding planning applications, including consultation responses**  
None received
- 90.17 To consider the correspondence received.**
- (i) The Local Councillor
  - (ii) Local Plan Review Nothing alarming included for Ubbeston.
  - (iii) JACS UK Ltd – Village Gateways Councillors are keen to obtain other details and prices from other companies. Further information will be ready for next meeting.
  - (iv)The Pensions Regulator Ubbeston have been registered. Clerk will update as necessary.
  - (v)SCDC Removal of BT payphone service. Letter replied to advising of the plans for the BT kiosk and advising that the number does not appear to be live.
  - (vi)Letter from Heveningham Hall Country Fair Trust. Reply received, unfortunately the PC did not receive a grant this time.
- 91.17 To receive the external auditors report.** The asset register was the only item with comment on from the auditors. The council accept the external audit report.
- 92.17 To update the asset register.** The council reviewed the asset register.

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**93.17 To review & renew the insurance.** The insurance was renewed, this being the second year of a five-year undertaking agreement.

**94.17 To received updated accounts for the current year.** Accounts were noted

**95.17 Finance**

Barclays Bank 25/8/17 £1214.14 Balance noted

**96.17 To approve the Account Payments**

(i) J Collett Salary £319.43

(ii) Business Services at CAS Ltd Insurance £164.91

Both payments were approved by councillors.

**97.17 To approve the Account Receipts**

(i) SALC Transparency Fund 30/8/17 £50.00

Receipt noted.

**98.17 To receive and discuss items from Parish Councillors**

Reports that Broadband Superfast should be completed by the end of September. However, this is not due to go live until January 2018. A large tree has fallen across a footpath. Cllr Pike will talk to the owners whose responsibility it is to remove it.

**99.17 To receive items for the next Agenda**

Clerk's Contract

Standing Orders

Financial Regulation.

**100.17 Date of next Parish Council meeting 16<sup>th</sup> November 2017**

**101.17 Meeting Closed 8-53pm.**

Chair \_\_\_\_\_ Date \_\_\_\_\_

