**Minutes of the** **Meeting of Ubbeston Parish Council at The Hub in Huntingfield on Thursday 12th January 2017 at 7.30pm.**

Attendees: Cllrs Chrissie Wootton, Tracey Moore, Nigel Youngs & Carl Walker, Clerk Julie Collett

**1.17 To consider accepting apologies for absence** Apologies accepted from Chairman Allan Pike Cllr Wootton agreed to chair the meeting.

**2.17 To approve and sign the minutes of the council meeting on 16th November 2016.** Minutes unanimously approved.

**3.17 To record declarations of interest from members in any item to be discussed** None

**4.17 To consider dispensation from members in any item to be discussed** None

**Public Forum**

* 1. Parishioner’s questions or comments No comments
	2. District & County Councillors’ reports Apologies received from Cllr Stephen Burroughes. CC & DC reports received and circulated to councillors. Also, placed on website.
	3. To receive the Footpath Warden’s report No Footpath Warden
	4. To receive a report from the Tree Warden Cllr Youngs Nothing to update.

**5.17 To receive an update on outstanding actions from last meeting:**

(i) Derelict house SCDC have inspected the house named Charnwood. They have confirmed it has been boarded up since 2002 and believe it to be safe and not an issue for children. They will contact the owner and ask for his plans for the property. Will chase in 6 months for update.

(ii) Telephone Box – Cllr Youngs confirmed the telephone box was listed. We can apply for it to be de-listed which would need to go through planning. BT have advised that it still has power fed to it, so if it was to be moved this would have to be dis-connected. Cllr Youngs will make further enquiries including possible costs that may be incurred and report back to next meeting.

(iii) The Croft The clerk contacted Environmental Health. To assist with alleged noise, they need further details and have asked for details of members of public finding the noise to be a disturbance. The clerk will inform and request they get in touch with EH directly. They are unable to help with traffic issues; however, they have suggested perhaps it is a signage issue. Suggest speaking directly with the owner or council needs to speak to Highways at Suffolk Councty Council.

**6.17 To consider new & outstanding planning applications, including consultation responses**

(i) The Vine, Ubbeston Green Ref DC/16/5178/FUL Council supports this application

(ii) White House Farm, Ubbeston Green, Ref DC/16/5379/LBC Council supports this application.

**7.17 To consider the correspondence received.**

(i) The Local Councillor

 (ii) Clerk & Councils Direct

(iii)SALC Re Buckingham Palace Garden Party

(iv)Letter from Disability Advice Service

(v)Letter from Headway Suffolk

(vi)Confirmation from Zurich re insurance

(viii)Sizewell C Consultation Documents

(ix)SALC details of subscriptions for 2017-2018

(x)Email from Heelis & Lodge

All correspondence noted. Council agrees not to make any donations due to a tight budget.

**8.17 To consider the precept for 2017-2018** The council now employs a clerk and needs to build reserves. Council agrees to increase the precept to £2250.

**9.17 To consider the purchase of a new notice board** Council agree to purchase a noticeboard from Greenbarnes. The cost is £376.31 + VAT + delivery £31-64. This is being funded by Cllr Stephen Burroughes from his Enabling Communities Fund. The new noticeboard will be positioned on the backwall of the bus shelter and will be for Parish Council business to ensure compliance of the Transparency Code.

**10.17 To consider the purchase of a SID** Clerk will write to Cllr Stephen Burroughes to see if he has any update on the progress of a SID. This item will cost in the region of £3000**.** It will be a project to complete over several stages. Clerk has requested funds from Cllr Burroughes to kickstart the project. Clerk approached Peasenhall to see if they would be interested in a joint venture. However, they have replied saying their device would be in constant use. Clerk to approach Wilby PC to see if they were interested in a joint venture. Defer to next meeting.

**11.17 To received updated accounts for the current year.** Noted

**12.17 Finance**

 Barclays Bank £1321.92

**13.17 To approve the Account Payments**

 (i)J Collett £355.61

 (ii) J Collett £6.60

 Payments approved

**14.17 To approve the Account Receipts**

The Croft re Dog Bin £150

**15.17 To receive and discuss items from Parish Councillors** Cllr Wootton confirmed that she had looked at different options for the dog bin, but no better solutions have been found. It will remain where it is. The potholes in Clay Hills have become worse. Cllr Youngs and the clerk will update at next meeting. Cllr Youngs has noticed a resident out riding with one other. He will approach to ensure they are not having any problems with speeding traffic. If so it may be helpful to request a sign warning drivers of horses ahead.

**16.17 To receive items for the next Agenda**

Update on Croft

 Update on SID

 Update on Noticeboard

Review of procedures

**Next meeting agreed for 16th March 2017 at 7-30pm.**

**17.17 Meeting Closed 8-45pm**

**Signed as a true record.**

**Chair\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**