

## **Ubbeston Parish Council.**

You are duly summoned to attend the next meeting of Ubbeston Parish Council due to be held on Monday 6<sup>th</sup> November 2023 at 7pm in The Hub at Huntingfield.

### **Public Attendance.**

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

### **Agenda**

- 1 Apologies and approval of absences.
- 2 To receive Declarations of interest.
- 3 To consider requests for Dispensations.
- 4 To resolve that the minutes of the standard meeting of the council on 4<sup>th</sup> September 2023 are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.
- 6 Updates from previous meeting:  
Village Gateways.  
Trees on Footpath  
Clerk Vacancy
- 7 Finance
  - a. To receive Finance report.
    - i. Bank Reconciliation Year 2023-2024
    - ii. Budget to Actual
  - To authorise payments as listed below:

iii J Collett	Sept Expenses	£27.00
iv J Collett	Nov Expenses	£35.99
v J Collett	Salary	£870.88
vii Heveningham PC	Printing	£49.92
viii Bus Services at CAS	Insurance	£313.71
ix SALC	Payroll provision	£22.80
x CAS	Website Host	£60.00
  - b. To note any receipt.
- 8 To consider first draft of budget.
- 9 To ratify the insurance renewal.
- 10 Application sent for a defibrillator.
- 11 To review the DATA on the SID.
- 12 To consider any correspondence.
- 13 Items for consideration for inclusion on the next agenda.
- 14 To agree the dates for 2024 meetings.  
8<sup>th</sup> January 2024, 4<sup>th</sup> March 2024, 13<sup>th</sup> May 2024, 1<sup>st</sup> July 2024, 2<sup>nd</sup> September 2024, 4 November 2024.